

**Prudence Island Water District Board of Directors  
Minutes of Meeting held 7/13/13**

**Call to Order.** Present were Moderator Harry Sterling; Board Members Martha Fuller (Clerk), Bill Silvia, Jan Northby, Philip Brooks. A quorum was present. Also present, Office Manager Donna Hammann, System Manager Will Capron, and several customers.

**Approve Minutes, June 8, 2013.** Philip Brooks moved to approve the minutes, Jan Northby seconded. Passed, Bill Silvia abstaining.

**June 22, 2013.** Martha Fuller moved to approve the minutes, Jan Northby seconded. Passed, Philip Brooks abstaining.

**June 28, 2013.** Philip Brooks moved to approve the minutes, Jan Northby seconded. Passed, Bill Silvia abstaining.

**Financial Report.** Distributed.

Funds deposited: \$148,179.40. Undeposited: \$3750.

**Brief FIP Report.** Deferred.

**Discuss next steps in search for new water.** The Board reviewed the proposal by Northeast Water Systems, which recommends a survey along three 2,000-foot east-west lines across the Little property. Bill Silvia moved to negotiate agreements with the landowners; to change the survey proposed by NWS to six 1,000-foot lines across the eastern part of both Little and Bacon properties; and to omit the borehole inspection – subject to consultation with Dan Urish and Steve Levy. Philip Brooks seconded. Passed unanimously.

**Accountant services for this year's report.** Deferred.

**Charter clarifications: eligibility for being an elector, notice required before meeting.** Bill Silvia moved, Philip Brooks seconded, that the Board consult Attorney Kim Greene on these questions. Passed unanimously.

**Performance Issues: System Manager.** The Moderator read a letter to the System Manager concerning recent instances of work left uncompleted, particularly on Third Street and subsidence at 0363 Narragansett Avenue, and discourteous treatment of customers. The System Manager responded, citing an excessive workload, and several customers expressed their views. There is no job description for the System Manager. After extensive discussion the Board determined that the issues raised in the letter had been addressed and the letter need not be made part of the permanent record. Philip Brooks moved, Martha Fuller seconded, that a job description for the System Manager be prepared, and that Third Street be repaired by Silvia Construction as soon as possible. Passed unanimously.

**Skip August meeting?** The August 10 meeting will be dropped, but there may be a special meeting some time in August to deal with Northeast Water Systems project.

**Clerk Pro Tempore.** Deferred.

**Moderator Pro Tempore.** Deferred.

**Elect Treasurer.** Philip Brooks moved, Jan Northby seconded, that Frank Jurnak be elected Treasurer of the Prudence Island Water District. Passed unanimously.

**Office Manager's Report.** Office Manager is working on managing PIWD Website. She and the Clerk will be updating the list of Electors.

**System Manager's Report.**

Third Street project: installed isolation valve on 2" line going to 065 Third Street. Valve is about 1' from 4" line on Daniel Ave. Removed old hydrant and installed new hydrant at junction of Fairview and Third Street. Moved isolation valve and installed another isolation valve about 6' south of original location; hydrant installed about 6' south also. Installed water line from junction of Fairview with Third Street to 065 Third Street. Encountered

huge broken-off chunks of ledge/rocks and solid ridges of ledge. Matt Rossi used his excavator to get through these rocks and ledge. Received call from Wayne Wallace complaining about project. Water sample taken and believed to be absent of bacteria, will put on line when confirmed. Mosquitoes were absolutely awful while working on this project.

Assisted pulling submersible pump and water line from Indian Spring #1 well for borehole video inspection. Geologist did not have enough time to inspect any other wells.

Searched for and located a leak to 04 Semonelli Road. No water on surface or in basement, used listening device and a valve key to locate leak. Unfortunately there are no known isolation valves on Mt. Tom or Semonelli, nor is the location of the water lines known. This area of Warnerville drains extremely well.

Talked with Bo and Ryan of Portsmouth DPW about settled section of trench by 0363 Narragansett Ave. DPW was not worried about settled area; was told not to remove green patch or cover with gravel, and to repair when we got more green patch. The day Alton and Nate were to do the job (June 28), Moderator Sterling informed me not to do the job, that it would be done by a private contractor. Called Nate to cancel job.

Did stream flow and well monitoring for June. Had to cut grass on Bay Avenue which somebody else had cut last year, also cut grass on Atlantic Avenue.

Water sample for June absent of bacteria.

Received cash payment from customer at 0308 Daniel venue. Turned customers back on at 078 Warner Ave. and 060 Madison Ave. Talked to new customer at 0105 John Oldham Road. Excavated by hand to valve to that address, water line for house disconnected from valve.

Repaired two leaks on Broadway in Bristol Colony.

Repaired leak on Governor Paine Road.

Repaired leak on service line (before valve) to 0176 Daniel Avenue.

Cut grass at Indian Spring, Big Blue, Broadway pumphouse, Bristol Colony well, on 6/12. Cut grass at Army Camp and on Army Camp road, Allen Lane, Brown Lane and Hillside Road on 6/15. Cut grass at World Headquarters on 6/23. Cut grass at WHQ and half of Broadway pumphouse on 7/3. Finished cutting grass at Broadway pumphouse and mostly around Big Blue on 7/8. Mosquitoes are so awful at Army Camp well and Indian Spring and on Prospect Terrace that grass has not been cut recently, although it needs to be done. A birch tree damaged by the blizzard of 2013 continues to be dragged down by bittersweet vines, will eventually block access to Army Camp.

Received call from Portsmouth Dispatch concerning Greer tank. Filled Greer tank for the PIVFD. Had to pump out about 2' of water from the vault by Big Blue.

Received call from Darlene Capuano with regard to being "picked" to do extra well water sampling (which at least is not supposed to cost us anything). Informed Darlene that IS#1 is out of service at present. Christine Graves, who works at this lab, delivered sample containers to my house. This was not part of the DoH monitoring schedule.

**Adjournment.** Approved unanimously.